VPIM Networking Implementation Checklist

Step	Description	Done
Gather information for the network		
1	Obtain the following information for each remote server: — fully qualified domain name (FQDN) — VPIM prefix for each switch location at the remote site — SMTP password (if SMTP authentication is being used)	❒
2	Obtain the fully qualified domain name of the outgoing SMTP mail/proxy server.	❒
3	Draw a diagram of the existing network.	❒
4	Assign a unique site ID to each site in the network.	❒
5	Create a VPIM network shortcut for each switch location in the network (for both the local and remote servers).	❒
Configure the network sites and locations in CallPilot **Note:** For instructions, refer to the CallPilot Manager online Help.		
6	Configure the local server. Use the information recorded on the “CallPilot Networking—Local Server Maintenance” worksheet (NWP-024).	❒
7	Configure each remote server. Use the information recorded on the “CallPilot Networking—Remote Server Maintenance” worksheet (NWP-025).	❒
8	Configure the prime location for each of the local and remote servers. Use the information recorded on the “CallPilot Networking—Switch Location Maintenance” worksheet (NWP-026).	❒
9	Configure the Network Message Service (NMS) satellite locations for each of the local and remote servers (if required). Use the information recorded on the “CallPilot Networking—Switch Location Maintenance” worksheet (NWP-026).	❒
10	Convert existing sites to VPIM Networking if necessary.	❒

VPIM Networking Implementation Checklist

Step	Description	Done
Configure the VPIM Networking message delivery options in CallPilot		
Note: For instructions, refer to the CallPilot Manager online Help.		
11	Enable incoming SMTP/VPIM message transmissions from desktop or web messaging users and open VPIM sites.	❒
12	Enable outgoing VPIM Networking message transmissions to open VPIM sites.	❒
13	Configure the Outgoing SMTP mail/proxy server's FQDN.	❒
14	Define the open VPIM compose prefix (if required).	❒
15	Create an open VPIM shortcut for each open VPIM-compliant site with which CallPilot exchanges messages (if required).	❒
16	Configure the encryption settings (if required).	❒
17	Configure the SMTP authentication settings (if required).	❒
18	Configure the unauthenticated access restrictions for users and remote servers, if users or servers in your network will not be SMTP authenticated.	❒
Test the network for correct operation		
Note: For instructions, refer to the *CallPilot 1.0 VPIM Networking Implentation and Administration Guide* (NTP 555-7101-306).		
19	Perform a connectivity test by pinging the outgoing SMTP mail/proxy server or by establishing a telnet connection to the server.	❒
20	Compose and send a message from a mailbox on the local server to a mailbox on the local server.	❒
21	Send a message from a mailbox on the local server to a mailbox user at a remote VPIM Networking site.	❒

VPIM Networking Implementation Checklist

Step	Description	Done
Create a backup of the network		
22	Back up CallPilot. **Note:** For instructions, refer to the *CallPilot Administrator's Guide* (NTP 555-7101-301).	❒
23	Print CallPilot network information. **Note:** For instructions, refer to "Printing networking information" in the CallPilot Manager online Help.	❒